Lumen Christi College

Admissions Policy

(Years 9 -12)



ADMISSIONS CRITERIA FOR STUDENTS APPLYING FOR A PLACE IN YEARS 9 - 12

An applicant will be considered for admission to Years 9-12 in the college provided that:

(a) his/her admission will not cause the school to exceed its enrolment number;
(b) any applicants to Year 13 in September of the academic year under consideration who meet the admissions criteria have first been allocated a place in the college;
(c) in the opinion of the Board of Governors, his/her enrolment would not prejudice the efficient use of the school's resources e.g. the number for a particular year group would not be exceeded or the pupil's inclusion in a class would render the numbers in any subject taught to the class to be unacceptable.

Parents of pupils in Years 9-12 seeking admission to the college are required to complete an AP1 Form available from the college.

It is the responsibility of the parent(s) to supply documented evidence required to allow the Board of Governors to form an opinion on the academic ability of the pupil. This evidence should be provided at the time of application and should include:

1. a copy of the child's Birth Certificate;
2. the pupil's school reports from previous and present post-primary school(s);
3. a reference from the Principal of the transferring school.
4. if applicable, the results of any public examinations taken during the pupils' post-primary education;

In the event of more applications than places available for pupils, applicants will be considered first where places in the year group do not exceed 120.

Thereafter, if the total enrolment number is not exceeded, applicants will be considered in order of application to **Year 11, Year 9, Year 10 and finally Year 12.**

If, at the time of application, there are more eligible applicants than places available in any year group, pupils will be admitted to the school in the order determined by the application of the sub-criteria below:

(a) Applicants domiciled in Northern Ireland at the time of their proposed admission;
(b) Applicants of whom a brother/sister, half-brother/sister, step-brother/sister or legally adopted brother/sister is a pupil in the school or will be in the academic year under consideration;
(c) Applicants whose subject choices can be accommodated within the existing timetabling and class size arrangements in place in the college;
(d) Applicants who are an only child or the eldest child in the family eligible to transfer to mainstream secondary education.

In the event of there being more applicants meeting the last sub-criterion which can be applied than places available in the relevant year group, applicants will be selected for admission in rank order of eldest child by date of birth as stated on their Birth Certificate.

Applications made in a particular academic year will be considered only for entry in that year. Thereafter, applicants will be required to make a new application for any subsequent year. A waiting list of applicants will be held until Friday 17th September 2027.

NOTE:
Admissions to Year 13 and 14 are dealt with under a separate admissions procedure and applicants to Year 13 will be considered before applicants to other year groups above.